

Cookies Policy

DKM ONLINE PVT. LTD.

Version: 1.1

Date 15th Feb 2024

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Document Control

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Name	Date	Document No:
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Revision History

Document Name : DKM ONLINE/OM/ POL/ Cookies Policy V1.1

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Date/Reviewer	Details of Change	Revision Made By:	Reviewed By:	Approved By:
04/12/2018	New Document setup	Compliance Manager	IT Director	Director Operations
15/02/2024	Document reviewed, no changes	Compliance Manager	IT Director	Director Operations

Access List

List of Users	Access Type	Type of Media	Retention Period
Director Operations	Read/Write(Update and Approve)/Delete	Soft	Until next update
IT Director	Read/Write(Update)	Soft	Until next update
System Administrator	Read/Write(Update)	Soft	Until next update
Compliance Manager	Read/Write(Update and Approve)/Delete	Soft	Until next update
All Departments	Read	Soft	Until next update

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1. Introduction

To make this site work properly, we sometimes place small data files called cookies on your device. Most big websites do this too.

2. What are cookies?

A cookie is a small text file that a website saves on your computer or mobile device when you visit the site. It enables the website to remember your actions and preferences (such as login, language, font size and other display preferences) over a period of time, so you don't have to keep re-entering them whenever you come back to the site or browse from one page to another.

3. How do we use cookies?

A number of our pages use cookies to remember:

- your display preferences, such as contrast color settings or font size
- if you have already replied to a survey pop-up that asks you if the content was helpful or not (so you won't be asked again)
- if you have agreed (or not) to our use of cookies on this site

Also, some videos embedded in our pages use a cookie to anonymously gather statistics on how you got there and what videos you visited.

Enabling these cookies is not strictly necessary for the website to work but it will provide you with a better browsing experience. You can delete or block these cookies, but if you do that some features of this site may not work as intended.

The cookie-related information is not used to identify you personally and the pattern data is fully under our control. These cookies are not used for any purpose other than those described here.

4. Do we use other cookies?

Some of our pages or subsites may use additional or different cookies to the ones described above. If so, the details of these will be provided in their specific cookies notice page. You may be asked for your agreement to store these cookies.

5. How to control cookies

You can control and/or delete cookies as you wish. You can delete all cookies that are already on your computer and you can set most browsers to prevent them from being placed. If you do this, however, you may have to manually adjust some preferences every time you visit a site and some services and functionalities may not work.

6. Contact

If you have any queries concerning our Cookies Policy, please email at dpo@dkmonline.com

7. Next Review

The next review is due in the month of February 2025 and updated version will be issued accordingly.

